



Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

Families in Partnership, Inc. is a non-profit, 501(c)(3) corporation, serving Lincoln County. The Early Head Start program serves the Libby Public School System #4. Our EHS program serves pregnant women and infants and toddlers age zero to three.

Our annual report follows our fiscal year which runs from 01 July, through 30 June, each year. The program runs continuously throughout the year and does not follow the local school district calendar. We operate for twelve months, offering home based services. Our funded enrollment is 48, all of which are served in a home-based capacity.

Vision

Strong families in a strong community able to meet the physical, cognitive, and emotional needs of all its members.

Mission

Families in Partnership, Inc. is committed to promoting and developing the potential of families, and improving the community through effective action and leadership. Its purpose is exclusively educational and charitable.

Board of Directors Member Roster

Shirley Chase, Chairperson, Education and Administration
April Rewerts, Vice Chairperson, Education
Sandra Fulgham, Fiscal
Ann German, Attorney
Kristen Moniz, Past Parent

Policy Council Member Roster

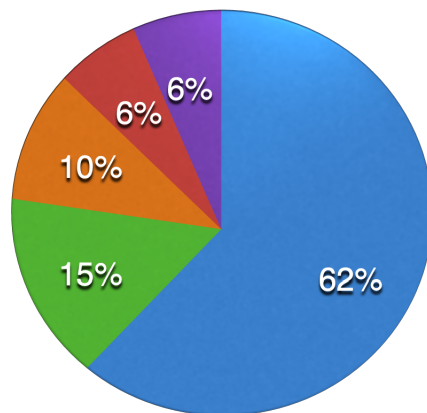
June Miller, Chairperson, Community Representative
Ryan "Stormy" Miller, Vice-Chairperson, Parent Representative
Teresa McLeod, Secretary/Treasurer, Parent Representative
Kodi Watkins, Parent Representative
Robert Gillespie, Community Representative
Kristin Moniz, Board of Directors Liaison
Mandie Cox, FIP EHS Staff Liaison

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

A. Funding

Families in Partnership Early Head Start received \$422,203, through ACF, Office of Head Start, with an In-Kind contribution of \$105,551. CACFP \$0. (As a result of COVID, we did not submit any CACFP claims or offer in-person meals at socializations.) The Administration for Children and Families also allocated supplemental funds through the Office of Head Start. None of these additional grant funds required an in-kind match. Supplemental Funds: \$69,174, COVID Funds: \$42,183, and COLA & Quality Improvement Funds: \$43,244. These additional funds brought our total to \$576,804.

● EHS ● In-Kind ● CACFP
● Supplemental ● COVID ● COLA & Q.I.



Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

B. FIPINC Statements of Financial Position as of 30 June 2021

ASSETS

Current Assets

Cash and Cash Equivalent	\$275,411
Construction in Process	\$33,020
Equipment and Vehicle	\$98,341
Building Improvements	\$75,353
Buildings	\$208,550
Land	\$74,504
Accumulated Depreciation	(\$73,383)
Total Assets	\$691,796

LIABILITIES

Current Liabilities

Accounts Payable	\$3,964
Payroll Liabilities	\$1,558
Deferred Revenue	\$0
Total Current Liabilities	\$5,522

NET ASSETS

Without Donor Restrictions	\$680,628
With Donor Restrictions	\$5,646
Total Net Assets	\$686,274

Total Liabilities and Net Assets	\$691,796
----------------------------------	-----------

FIP Early Head Start Schedule of Revenue, Expenses, and Changes in Net Assets

REVENUES

Grant Revenue	\$576,804
In-Kind	\$105,551
Total Revenue	\$682,355

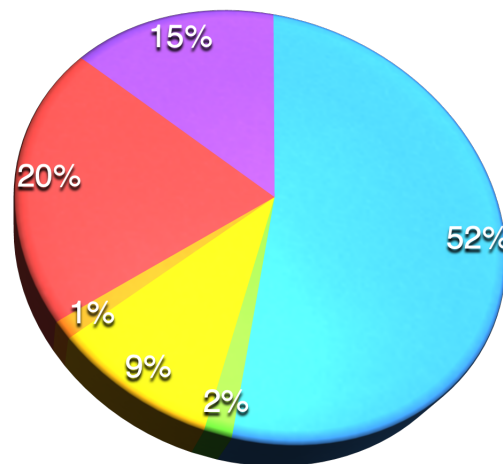
EXPENSES

Personnel and Fringe Benefits	\$357,978
Travel and Training (PA21)	\$10,600
Supplies	\$61,549
Contractual	\$8,100
Other	\$138,577
In-Kind	\$105,551

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

Total Expenses	\$682,355
REVENUE OVER EXPENSE	\$0
NET ASSETS, July 1, 2019	\$0
NET ASSETS, June 30, 2020	\$0

● Personnel & Fringe ● Travel & Training ● Supplies
● Contractual ● Other ● In-Kind



Families in Partnership, Inc.
 Grantee #: 08CH10113
 Annual Report: 01 July 2020-30 June 2021

Proposed Budget for 2021-2022

TOTAL PERSONNEL	8.00	\$326,581
Budget Category		Total
Unemployment .13%		\$425
Payroll Taxes – SS 6.2%		\$20,247
Payroll Taxes – Medicare 1.45%		\$4,735
Worker's Compensation		\$2,766
Insurance-Dental/Health		\$16,434
Total Fringe		\$44,607
Supplies		

Office Supplies	\$5300
Child & Family Service Supplies	\$8,000
Diapers	\$400
Total Supplies	\$13,700
Contractual	

Audit/Legal	\$9,000
Mental Health	\$2,000
Nutritionist	\$1,000
Total Contractual	\$12,000
Other	
Utilities/Telephone	\$16,960
Building Maintenance /Repair/Occupancy	\$14,500
General/Auto/Building & Child Liability Insurance	\$7,800
D & O Insurance	\$1,800
Travel – Home Visitor Mileage	\$3,000

Families in Partnership, Inc.
 Grantee #: 08CH10113
 Annual Report: 01 July 2020-30 June 2021

Local Travel	\$2500
Parent Services/Activity Fund	\$299
Professional Development – Includes Travel	\$8,000
Professional Fees and Dues	\$1,600
Other Personnel Expenses	\$600
Vehicle Expenses	\$1500
Total Other Budget	\$58,559
Base Funding	\$455,447
PA21 – Includes Travel	\$10,000
Total Grant Budget	\$465,447
Non-Federal Share	\$116,362
Total Budget	\$581,809

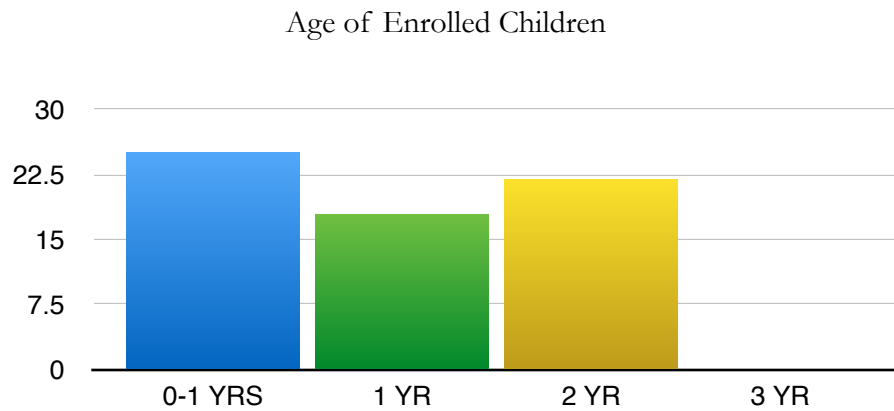
C. Financial Audit Findings

A financial audit was conducted by Carver Florek & James, LLC with no negative findings. The audited financial statements included an Independent Auditor's Report, Financial Statements, (Statements of Financial Position, Activity, Functional Expenses, Cash Flows, and Notes), Supplemental Schedules including and explanation and a Statement of Revenues, Expenses, and Change in Net Assets – Early Head Start.

D. Enrollment

The total number of children and pregnant women served during 2020-2021 was 74. There were 65 children and 9 pregnant women. The average monthly enrollment was 48, 100% of funded enrollment slots. There were 25 children under age one, 18 children 1 year old, 22 children 2 years old, and 0 children 3 years old. We had 17 children in their second year, and 20 children enrolled for three or more years. There were 42 enrollees who were eligible at an income level below 100% of the federal poverty line, 7 enrolled as TANF or SSI, 3 foster children, 9 with a status of homeless, and 8 between 100%-130%, and 5 over-income. FIPEHS served 81% of all known eligible children. Two families reported their race as American Indian or Alaska Native, 59 as White Non-Hispanic, and 3 as White Hispanic. Ten families reported their race as Non-Hispanic biracial.

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021



E. Medical/Dental Exams.

During the 2020-2021 year, at enrollment, 64 children had health insurance, 65 children had it at the end of enrollment, 56 children were up-to-date on immunizations, and 65 enrolled children had a dental home. Six of nine pregnant women received a professional dental examination and/or treatment. Throughout the program year, per Section 644(2), 93.8% of children received medical exams, and 93.8% of children received dental exams. Children who did not have a medical or dental home received services at the Northwest Community Health Center.

F. Parent Engagement

Parent involvement activities offered by our Early Head Start program include Policy Council, Parent Committees, volunteering at various local events hosted by Families in Partnership Early Head Start, Socialization planning and preparation, training opportunities offered by the program, Health Advisory Committee, Healthy Mothers Healthy Babies, and a parent education class using The Nurturing Parenting curriculum, an evidenced based curriculum. This parent education opportunity utilizes the Adverse Childhood Experience screener, involves an intake and exit interview, and engages parents in active participation.

Parents participate in curriculum activities throughout the week. These activities are provided by the Home Visitor and are curriculum activities to foster parent and child engagement in the home. These activities work on developmental domains and are individualized for each child's development. They are a continuation of work toward school readiness goals.

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

FIPEHS hosts a number of additional training opportunities through the year. Topics include: financial literacy, fuel assistance, crisis prevention, child abuse and neglect, transitions, health and dental information, mental health services, literacy, child development, and parenting education.

Family engagement is an intentional, ongoing partnership to which all parties contribute. When we offer activities and socializations in collaboration with parents, it promotes parenting growth as well as children's development, learning, and wellness.

We are still dealing with COVID related issues and are ensuring our staff, as well as the children and families we serve, are safe. New protocols and a health questionnaire are being used prior to each visit to determine if a visit will be in-person, or virtual. Families in Partnership, Inc. Board of Directors and Policy Council continue to support offering services virtually to ensure everyone is kept safe.

G. School Readiness

Families in Partnership, Inc. puts books into the hands of babies, through our Literacy Project. Literacy is one of the first goals for our families. This establishes early on that literacy is a very important part of life. Babies "read" by touching, mouthing, and feeling books. They also read along when other individuals read to baby.

Families in Partnership Early Head Start offers early intervention screenings that result in Individual Family Service Plans. We work directly with CDC, our Part C provider, to offer these services. We also work with the Early Intervention Pre-school to ensure we are all working toward the same goals for children and families. There were 6 children enrolled in the program who had an Individualized Family Service Plan, which indicated they had been determined eligible by the Part C Agency to receive early intervention services under the Individuals with Disabilities Education Act. Of these 6 children, 4 were determined eligible to receive early intervention services prior to enrollment, and 2 during the enrollment year.

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

Our evidence based curriculum, Parents As Teachers, is in line with the Early Learning Outcomes Framework.

5 Domains of School Readiness Goals

Physical Well-Being and Motor Development

- I. Children will begin to demonstrate control of movement and balance.
- II. Children will be able to manipulate small objects and tools.
- III. Children will learn, and begin to participate in healthy and safe habits.

Social and Emotional Development

- I. Children will engage in warm, nurturing relationships, demonstrating self-control, and emergent control of their bodies and emotions.
- II. Children will engage in play, socialization, and positive peer interactions.
- III. Children will express concern for others, through positive peer relationships.
- IV. Children will sit still, engage in classroom activities, and pay attention for short periods of time.

Approaches to Learning

- I. Children will demonstrate inquisitiveness, by asking questions about different topics.
- II. Children will show persistence in mastering new materials.
- III. Children will use appropriate language to define actions.
- IV. Children will demonstrate an enthusiasm for books.

Language Development

- I. Children will speak in short sentences, be able to communicate, and be understood by others.
- II. Children will use and understand varied vocabulary, including prepositional phrases.
- III. Children will be able to use oral, and when appropriate, sign language, to communicate.

Cognition and General Knowledge

- I. Children will be able to express their basic needs.
- II. Children will be able to follow simple directions and follow a simple routine.
- III. Children will be able to demonstrate a knowledge of one to one correspondence.
- IV. Children will demonstrate a readiness to toilet train.

Families in Partnership, Inc.
Grantee #: 08CH10113
Annual Report: 01 July 2020-30 June 2021

H. Monitoring

From June 11-14, 2018, the Administration for Children and Families (ACF) conducted a Focus Area Two Monitoring Review of the Families in Partnership, Inc. Early Head Start program. Based on the information gathered during this review, our program was found to have met the requirements of all applicable Head Start Program Performance Standards, laws, regulation, and policy requirements. No action was required.